

Note of ISTR biosafety steering group meeting - 27th February 2012 at University College London

Present:

Jillian Deans [Chair]
June Freeland.
Ann Hallam
Paul Jackett
Arthur Mitchell
Chris Perrons
Patrick Seechurn
Sharon Webster

Apologies received from: Jayne Thomas and Anton de Paiva.

Agenda Item 2 - Minutes of the previous meeting

1. These were accepted as correct and can be posted on to the ISTR website.

ACTION:JD

Agenda Item 3 - Text for the ISTR website

2. The proposed text was accepted with the inclusion of the regional representatives onto a webpage.

ACTION: JD

Agenda Item 4 - 2012 Bio- symposium

3. A draft program was developed and actions assigned (see attached for specific actions in relation to draft programme). It was agreed to ask the ISTR EC to consider having the bio-symposium on the first day.

ACTION: JD/AM

4. Once ratified the draft program would be circulated for members to action.

ACTION: ALL

5. A number of suggestions made to keep the conference on time, including the use of a traffic light warning system for speakers and more visible ushering of delegates to and from the break sessions.

Agenda Item 5 - Alignment of UK BSP scheme with CEN agreement

6. CP highlighted that there was confusion from course delegates on the Level 1 training as to whether passing Level 1 meant that they met the requirements of the CWA16335. It was agreed that this should be clarified.

ACTION: PJ/CP to prepare statement

Agenda Item 6 - Issues with course accreditation/reaccreditation:

7. It was agreed to defer discussion on this until the next face-to-face meeting.

Agenda Item 7 - BSP level 2 workshop

8. The workshop will be held on March 29th in London at Imperial College subject to the level of interest.
9. AM agreed to inform interested individuals of the dates and venue requesting confirmation of attendance within a week of announcement. For those who cannot attend, it was suggested that they should be invited to e-mail questions for consideration at the workshop.

ACTION: AM

10. The workshop is intended to cover the process for submission, content of the portfolio, practical tips, the role of the mentor and assessor and CPD.

Agenda Item 8 - Guidance

SF6

- JD to extend existing note on SF6 and added to the website.

ACTION: JD

Sealability testing:

- It was agreed that the regional groups would be asked if there would be interest in having an informal session at the EBSA conference regarding the sealability guidance preparation.

ACTION: ALL

Guidance on containment devices including FACS:

- Given the work that had already been carried out by Mark Elsdon at University of Cambridge, it was thought that guidance would be relatively easy to prepare but this had not yet been discussed in detail with Mark.

Agenda Item 9 - HSE's competency management framework

11. A discussion was held on the proposed framework although it appeared that very few universities have been subjected to inspection around the framework.

Date of next meeting: a conference call will be scheduled for shortly after EBSA to review progress with the conference programme and the next face-to-face meeting would take place in Nottingham (date to be decided).