

**Please return application form to**

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Name and Title	
Position	
Address	
Telephone	
e-mail	

20 March Workshop	£115
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**Payment** (The Institute is not VAT registered)

By BACS payable top at HSBC Acc No 21519565 sort code 40-31-30	
By cheque made payable to Institute of Safety in Technology & Research	
I require a proforma invoice	

**Event Organiser**

Jillian Deans  
0207 679 1814  
[j.deans@ucl.ac.uk](mailto:j.deans@ucl.ac.uk)

**Location**

Bloomsbury Campus, University College London,  
Gower Street, London WC1 6BT  
<http://www.ucl.ac.uk/locations/public-transport>

**Directions and joining instructions**

These will be sent to you from 20<sup>th</sup> February onwards.

**Local hotels**

<http://www.ucl.ac.uk/procurement/all-hotels>

**Further Information**

Further information about directions, local hotels and car parking can be obtained from the event organiser.



**Skills Workshop  
20 March 2012**

**Auditing and Inspecting Containment Level 3  
Laboratories**

**Venue: University College London**

This workshop will be of value and interest to those who have responsibility for the management or oversight of Containment Level 3 laboratories and activities.

Too often employers are unaware that control measures and associated monitoring systems may not be installed, commissioned, or operated correctly, or of their maintenance and testing requirements, which can lead to false assurance – and potentially to exposure or prosecution! This is particularly relevant for work at Containment Level 3, where consequences could be serious.

Attendance on the course will build upon existing skills to give practical experience of inspecting and auditing in a CL3 environment.

You will be sent directions and a course pack (on a memory stick), after 20<sup>th</sup> February. The documents should be studied beforehand and you will not benefit fully from the course unless you do this.

## Workshop

**Start**      **09.15**  
**End**        **16.00**

**Course requirements:** You will be expected to have knowledge of the current legislation and guidance documents which relate to CL3 laboratories and activities.

### **In the morning the course will cover:**

- The roles and responsibilities of employers with respect to Containment Level 3 laboratories.
- General principles of audit, including reviewing and evaluating relevant documentation.
- The importance of ensuring control measures are effective and how this can be achieved.

### **In the afternoon there will be:**

- A practical inspection session in a laboratory built to comply with – but not currently operating to CL3 standards
- An exercise on what additional controls might be required to enable the laboratory to operate at CL3.

## **Tutors:**

### **Marian Blokpoel**

Part of Marian's PhD entailed working in CL3 laboratories; she then went on to managing a suite of CL3 laboratories, before her current role as Biological Safety Officer at Imperial College London, where she audits and inspects CL3s – and where she also works closely with Specialist HSE Inspectors when they come to visit Imperial's forty-three CL3s.

### **Julia Cotton**

Julia trained as a Scientific Officer working on human faecal pathogens (pre-COSHH), plant pathogens and insect pests, before working as a laboratory manager. Ten years ago, Julia joined Imperial College initially as a safety officer in the Medical Faculty with oversight of several CL3s, before she became the College Safety Auditor.

### **Jillian Deans (and Event Organiser)**

Jillian has worked in the field of biosafety for over twenty years. This includes five years in a research environment, eleven years working for HSE; first as a policy adviser and then as a Specialist Health and Safety Inspector, before becoming a practitioner in the HE sector as Biological Safety Adviser at the University of Liverpool and now as Deputy Head of Safety/BSA at UCL.

## **Workshop £115**

The morning will comprise a series of presentations and discussion groups specifically on audit, CL3 standards and what to look for during inspection. The afternoon will be spent building on this by practical experience of auditing and inspecting a laboratory built to (but not used as) a CL3.

A buffet lunch, teas and coffees will be provided during the day.

### **Accommodation**

Delegates will have to make their own arrangements. Details of hotels are available at <http://www.ucl.ac.uk/procurement/all-hotels>

### **Special needs**

Please inform the organiser of any special dietary or access needs.

### **Final details**

Final details will be forwarded on receipt of payment.

### **Refunds**

Refunds cannot be made for non-attendance.

### **Note**

The number of places is limited in order for delegates to get the maximum benefit from the day, particularly the practical sessions.